

Friendly Manager | Coach & Team Manager Support



FM Coach/Manager | Profiles

- When you first login to Friendly Manager from the Hamilton City Netball Centre website, you will see your profile and any other profiles that are attached to you. E.g., your child or Club if you are the Club/School Manager
- You can edit your personal profile details from here
- The team manager can login and register players/coaches/umpires to the team/s they are managing only

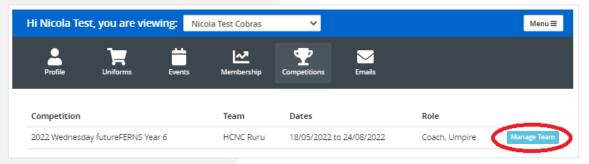




FM Coach/Manager | Competitions

As the registered Coach or Team Manager, you will have access to the team details. You will be able to:

- 1. Add the team to a Competition, Tournament or Festival
- 2. Edit Players in the team and their details (this is limited)
- 3. View the upcoming and played games
- You will need to click into your Personal Profile first
- Select the Competitions Tab
- Click the *Manage Team* button





FM Coach/Manager | Team Profile

Now that you are in the Team Profile, you have the following options:

- Join another Competition option. This is next to the team's name at the top of the window
 - From the drop-down menu, select the competition to join. You will have the option to copy members to the new competition
- Games Tab will show games played and upcoming games
- People Tab will show you the players/staff registered to the team. You can add players/staff into a team or deactivate players from the team.
 - In the top right, you will see the green button to +Add Player or +Add Staff
 - You can also edit a player's details by clicking on the blue edit button on the right
 - Deactivating a player will change their role to grey. When they are active players, they are blue. This function is used if a player is injured or no longer in the team. To deactivate a player, click on the **Player x** button next to the player's name. To reactivate a player, click on the **+Add Player** button to readd them e.g. return from injury. **NOTE:** This can only be done when the registrations are still open. After the close date, only Admin can make this change.
- View Draw Tab will show the upcoming draws, rules for that competition and the points table

